

Directed Study Instructions (HON 4400)

1. The semester before you plan to begin the directed study, ask one of the honors advisors for a "Request for Directed Study Approval" form.
2. Fill out the form.
3. Ask the instructor supervising your directed study to create a syllabus containing the following:
 - a. Identifying information: student's name, course and number, semesters hours credit, KSU instructor, title
 - b. Summary description of the course
 - c. Objectives of the course
 - d. Detailed schedule of activities, readings, projects, and/or assignments
 - e. Description of the expected roles of the student and KSU instructor
 - f. Basis for evaluation and final grade determination
4. Bring the form (with all required signatures) and the syllabus to the Honors College office, where the course CRN will be selected.
5. The Honors College will submit the form to the Registrar's Office. **Please note that the Registrar requires the form and accompanying syllabus to be submitted at least two weeks before the end of the semester preceding the semester of the proposed study, so plan accordingly.**